



# Braes High School

## FAB – AGM

Monday 26th August, 6.30pm

Conference Room & Teams

### AGENDA

- Welcome, Introduction and Apologies
- Review & Approval of AGM Minutes 2023
- Auditor sign off on 2022-23 accounts
- Chairperson's Report
- Head Teacher's Comments
- Treasurer's Report
- Auditor appointed/sign off on 2023-24 accounts
- Constitution review/ratification/approval (N/A)
- Resignation of Office Bearers
- Election of Office Bearers
  - Secretary, Treasurer, Chairperson
  - Propose/Second
- Appointment of committee members (one year term)

## **CURRENT BUSINESS:**

- Review of previous minutes:
  - actions
  - approval
- Treasurer Report
- Lotto update
  - Quarterly Lotto returns (Q1 & Q2)
  - June/July/August 2024
  - Membership cancellations
  - New memberships (distribute forms)
  - Small society lottery licence renewal
- Connect Insurance renewal
- Head Teacher's Update
- Treasurer Role handover
- Uniform recycling
- Parental ideas survey
- Present plan for FAB events (welcome ideas)
- Confirm which school events require FAB support
- Plan for S1 disco
- Plan for Xmas raffle
- Your School Lottery
- AOB
- Date of Next Meeting - Mon 23rd Sep